

**HEAD OFFICE**

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[www.molemole.gov.za](http://www.molemole.gov.za)

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

**Enquires: Mabote NJ**

**Reference: 8/1/1: LED&P-02**

**12 April 2016**

**Molemole municipality is hereby inviting quotations from service providers who are listed on MLM's database for provision of full conference package, and accommodation and meals within Polokwane City as follows:**

Description	Date	Quantity/number of delegates
Accommodation and Dinner	20 April 2016	23 Delegates
Full conference facility (Break fast, morning tea, Lunch and afternoon tea.	21 April 2016	23 Delegates
Accommodation and dinner	21 April 2016	38 Delegates
Full conference facility (Break fast, morning tea, Lunch and afternoon tea.	22 April 2016	38 Delegates

The following documentation should accompany your quotations:

- Company registration certificate and certified ID copies of all directors/members.
- An original valid Tax clearance certificate
- Completed declaration form (downloadable on municipal website)
- A certified copy of valid B-BBEE certificate

**The following conditions will apply:**

- Quotation must be on an official letterhead of the company Price(s) quoted must be valid for at least thirty (30) days from the date of this offer;
- Price (s) must be firm and inclusive of VAT , if applicable
- Be registered on MLM's supplier database
- Incomplete quotations will be disqualified
- Payment will be effected within 30 days of receipt of invoice.
- Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 for preference as per PPPFA of 2000, BBEEA of 2003 and preferential procurement regulation of 2001.

**Vision: A developmental people driven organization that serves its people"**

**Mission: To provide essential and sustainable services in an efficient and effective manner.**

Kindly direct all technical enquiries to Mr. Manyelo M at 015 501 0243 between 08:00 and 16:00. All quotations should be submitted at Mogwadi Municipal Tender Box by the latest 19 April 2016 at 09:30, clearly marked **Full conference package, accommodation and meals**. No quotation will be accepted after the closing date.

Molemole municipality reserves the right to accept any quotation.



**Mr. Makhura NI**  
**MUNICIPAL MANAGER**

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